

Festive Season 2010 at Roffey Park



www.roffeypark.com/venue


roffeypark
enlightening people

Welcome

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At Roffey Park we know how to celebrate the festive season in style! Our contemporary venue provides the perfect setting for your lunch, dinner or party - catering for 12 to 70 guests.

With 60 spacious bedrooms overlooking 40 acres of landscaped grounds, fitness suite, swimming pool, jacuzzi, sauna and steam room, why not stay overnight and have a leisurely breakfast after a night of celebrations!

**Complimentary
drink* on arrival for
each guest if you
book by Friday
1 October 2010**



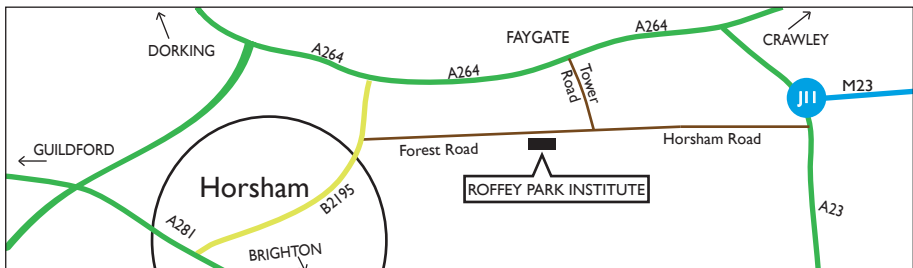
* Choose from mulled wine/bucks fizz/soft drink alternative

For more information:

T 01293 854044

E venue@roffeypark.com

Roffey Park Institute,
Forest Road, Horsham, West Sussex
RH12 4TB
Tel: 01293 851644



Festive Lunch Menu

Water Melon, Satsuma and Kiwi Cocktail
with a passion fruit and Cointreau syrup

Honey Baked Fig with Parma Ham and Black Olive
Herb Oil with warm sundried tomato and basil bread

Butternut Squash Soup
with sweet chilli and coriander



Roasted Sussex Turkey Crown
with apricot, date and pistachio stuffing, sausage and
bacon, bread sauce, rich gravy and cranberry sauce

Baked Salmon Fillet with a Pink Peppercorn Crust
with a creamy white wine and dill sauce

Baked Country Mushroom
topped with root vegetable ratatouille and melted
goats cheese

All served with crispy roast potatoes and seasonal
vegetables



Roffey Park's Traditional Christmas Pudding
served with brandy sauce

Baileys Cream Profiteroles
with dark chocolate sauce

Fresh Fruit Salad

Price:

£22.00 per guest
for 12-70 people

**Package includes three
course lunch, coffee, mince
pies and Christmas crackers**



Festive Dinner Menu

Fanned Smoked Chicken Breast
with a spiced peach, pine nut and rocket salad

Pan Seared South Coast Scallops
with a lemon cauliflower puree and beetroot crisps

Water Melon, Kiwi and Satsuma Cocktail
with a passion fruit and Cointreau syrup



Roasted Sussex Turkey Crown
with apricot, date and pistachio stuffing, sausage and
bacon, bread sauce, rich gravy and cranberry sauce

Pan-fried Crispy Sea Bass Fillet
with Roasted Sweet potatoes, chorizo, green beans
and spicy herb oil

Smoked Aubergine, Buffalo Mozzarella, Beef Tomato
Tower with a sweet pepper coulis

All served with crispy roast potatoes and seasonal
vegetables



Roffey Park's Traditional Christmas Pudding
served with brandy sauce

Dark Chocolate and Baileys Raspberry Roulade

Lemon and Lime Posset with a Mulled Cranberry
Compote



Price:

£28.00 per guest
for 12-70 people

**Package includes three
course dinner, coffee, mince
pies and Christmas crackers**

Subject to availability,
accommodation can be
reserved for £60 single
occupancy and £75 double
occupancy which includes
a full English or Continental
breakfast

Party Nights

Fanned Smoked Chicken Breast
with a spiced peach, pine nut and rocket salad

Pan Seared South Coast Scallops
with a lemon cauliflower puree and beetroot crisps

Water Melon, Kiwi and Satsuma Cocktail
with a passion fruit and Cointreau syrup



Roasted Sussex Turkey Crown
with apricot, date and pistachio stuffing, sausage and
bacon, bread sauce, rich gravy and cranberry sauce

Pan-fried Crispy Sea Bass Fillet
with Roasted Sweet potatoes, chorizo, green beans
and spicy herb oil

Smoked Aubergine, Buffalo Mozzarella, Beef Tomato
Tower with a sweet pepper coulis

All served with crispy roast potatoes and seasonal
vegetables



Roffey Park's Traditional Christmas Pudding
served with brandy sauce

Dark Chocolate and Baileys Raspberry Roulade

Lemon and Lime Posset with a Mulled Cranberry
Compote

Price:

£36.00 per guest
for 40-70 people

**Available exclusively for
your guests the package
includes three course dinner,
coffee, mince pies, Christmas
crackers and disco**

Programme

7.15pm Arrival
8.00pm Dinner will be served
12.00 am Bar closes
12.30 am Carriages

Dates available:

3/4 December
10/11 Dec
17/18 Dec

Subject to availability,
accommodation can be
reserved for £60 single
occupancy and £75 double
occupancy which includes a full
English or Continental breakfast

Accommodation



Why not stay over?

Our 60 bedrooms are comfortable and spacious with en-suite bathrooms. Designed in a contemporary style, all have free broadband internet access, TV with Sky channels and a hair dryer. All rooms have tea/coffee making facilities and iron/ironing board are available on request. Bedrooms accessible for wheelchair users are available.

Relaxation in all forms is catered for with an indoor swimming pool, jacuzzi, sauna and steam room. For the more energetic, there is a small fitness room, jogging trail, putting green and croquet lawn. For more cerebral activities there is outdoor chess. Here is the perfect environment in which to unwind - so why not bring your walking boots to take advantage of our grounds and St. Leonard's Forest, or go out on one of the mountain bikes provided.

For guests attending our festive dinner we are offering the special rate of £60 single occupancy and £75 double occupancy. This includes a full English or Continental breakfast the following morning.



Booking Form

Date of event _____

Number of people attending event _____ (minimum numbers apply)

Please indicate choice:

Festive Lunch £22.00 per person

Festive Dinner (without entertainment) £28.00 per person

Festive Dinner (with entertainment) £36.00 per person

Special dietary requests _____

Name of Company _____

Address of Company _____

Name of organiser _____

Telephone number _____

Email address _____

Please note that a non returnable deposit of £10 per person is required at the time of booking and the full balance to be paid one week before the event.

Please return to Beth White, Roffey Park Institute, Forest Road, Horsham, West Sussex RH12 4TB

Terms and Conditions

Deposit and Bookings:-

Roffey Park requires a deposit in order to secure a booking. The deposit must be paid either by cheque or credit card at the time of booking. A full and final balance is payable one week before the event, including payment of any pre-ordered wine. This is non refundable and non transferable. Should this payment not be received, Roffey Park reserves the right to release and cancel the booking. In the event of a cancellation or reduction in numbers from the original booking, Roffey Park reserves the right to impose full charges unless spaces are resold.

Minimum Numbers:-

Minimum numbers apply for dining packages; these will be confirmed by Roffey Park at the time of booking.

In the unfortunate circumstance that Roffey Park has to cancel an event it will endeavour to offer alternative dates, where possible. If Roffey Park is unable to do this, then we will give you a refund. You will indemnify Roffey Park, its employees and agents against any loss, damage or liability incurred by you, your agents or employees arising as a result of any entertainment, services or activities organised by you (or Roffey Park on your behalf) in connection with the Event. In line with applicable legislation Roffey Park operates a ban on smoking in all public spaces including private dining areas.

Accommodation:-

All accommodation must be confirmed and guaranteed with a valid credit card or be pre-paid. Accommodation rates featured in this brochure are subject to availability. The names and numbers of all guests must be received a minimum of one week prior to the date of arrival. Roffey Park reserves the right to charge for rooms that are reserved but not occupied and rooms not cancelled.

Cancellation Policy:-

If you wish to cancel your booking Roffey Park should be advised in writing as soon as possible. All cancellations made verbally should be confirmed as soon as possible in writing to Roffey Park. In the event that a booking is cancelled Roffey Park will endeavour to obtain another booking. If Roffey Park is able to do this, it will waive some or all of the cancellation charges. If Roffey Park is unable to find another booking, it will have to impose the following cancellation charges which reflect the fact that it has incurred costs in preparing for the Event:

Over 28 days before the event	25%
Between and including 28 and 15 days before the event	50%
Between and including 14 and 8 days before the event	75%
7 days or less before the event	100%

Signed _____

Date _____

Name (Block letters) _____

Company (Block letters) _____